

Anything else the library can do for me?

WIFI & PUBLIC COMPUTERS

All branches of KCPL are 24/7 WiFi hot spots where any wireless-enabled laptop can connect to the internet free of charge. Additionally, all branches have public computers that can be used for research, word processing and internet access.

PRINTING & PHOTOCOPYING

All branches provide photocopying and printing services for a fee of 20¢ per page.

PROGRAMS

KCPL offers programming for all ages. Adults can enjoy the lecture series, First Friday Films, author visits, book clubs, computer classes and more. A variety of story time programs, craft programs, concerts and other special programs are offered for children. Please call or visit KCPL's online calendar to learn about upcoming programs.

REFERENCE SERVICES

KCPL's librarians are here to help you find the info you need and answer your questions. Don't hesitate to ask if you can't find something, have a question or need a recommendation for what to read next.

MEETING ROOMS

KCPL has two meeting rooms at its Main Branch which are available for use by non-profit groups for non-commercial, cultural, informational, educational, intellectual and civic purposes. The rental fee is \$25.00 for the first four hours and \$10.00 per additional hour. For more info, visit the website or inquire at the Main Branch.

NOTARY PUBLIC

Notary Public services are available at the Main Branch for a fee of \$2.00 per document.

AND MORE

Please visit the Services page of KCPL's website to learn more about what the library can do for you.

Kent County
PUBLIC LIBRARY

Main Branch
408 High St.
Chestertown, MD 21620
410-778-3636
410-778-6756 (fax)

Rock Hall Branch
5585 Main St.
Rock Hall, MD 21661
410-639-7162

North County Branch
111-B1 N. Main St.
Galena, MD 21635
410-648-5380

www.kentcountylibrary.org

**If you have questions or need help,
please stop by, call, or e-mail.**

For general questions and research help:
referencedesk@kent.lib.md.us

To share comments or suggestions:
suggestions@kent.lib.md.us

Library Hours of Operation

	Main Library (Chestertown)	Rock Hall Branch	North County Branch
Monday	9-6	9-3	
Tuesday	9-6		10-6
Wednesday	9-6	9-3	
Thursday	9-6		10-6
Friday	9-5	9-3	10-5
Saturday	9-3	9-1	10-2
Sunday			



Kent County
PUBLIC LIBRARY

“Kent County Public Library promotes lifelong learning and enrichment through access to information, a knowledgeable staff, and services in a free and open environment. We bring people together to stimulate the free exchange of ideas and a sense of community.”

Kent County Public Library Mission Statement

www.kentcountylibrary.org

How do I get a library account at KCPL?

KCPL accounts are free to Maryland residents. ID and proof of address are required. Children under 18 must be able to sign their first names and must have a parent or guardian present to co-sign the application. Washington College students with valid college ID are treated as Maryland residents. Non-Maryland residents may obtain a KCPL account for an annual fee of \$28.

Can I access my KCPL account online?

Yes! Use the "My Account" feature in KCPL's catalog to set your notification preferences, renew items, request items and view holds or fines. Your temporary password for "My Account" is the last four digits of your phone number. The first time you log in, you will be prompted to create a new password. **We strongly encourage patrons to log in to "My Account" and select their notification preferences.**

What do I need to know about using a KCPL account?

You are responsible for all items checked out on your account. If you permit someone else to use your card, **you** are still responsible for the items. If an item checked out to your account is lost, you will be charged a Replacement Fee equal to the price of the item, plus a \$5.00 Processing Fee. If an item is damaged beyond repair, it will be treated as a lost item.

You may return KCPL materials to public libraries in other Maryland counties, but they will not be checked in until the other county returns them to KCPL. There is no guarantee how quickly the items will be returned. You are responsible for any fines that accumulate while items are in transit.

How many items can I borrow from KCPL? How long can I borrow them? And what happens if I don't return them on time?

An **adult library patron** may borrow a total of **50 items** at one time. **Patrons under 18** may borrow **25 items** at one time. A maximum of **6 DVDs, 6 CDs and 6 audiobooks** may be checked out simultaneously.

Materials	Loan Period	Renewal Period	Overdue Fines* (per day)
DVDs	7 days	7 days	\$2.00
New Adult Books	14 days	7 days	25¢
Adult Books, CDs & Audiobooks	21 days**	21 days**	25¢
Children's Books, CDs, Audiobooks & Kits	21 days	21 days	10¢

* *Overdue fines are not charged for days when the KCPL system is closed.*
 ** *Longer audiobooks (5 or more discs) have extended loan and renewal periods.*

If you accumulate fines and fees of \$10.00 or more, you will be unable to use your card. Full borrowing privileges will be returned when payment brings the total amount owed to under \$10.00.

If you know you're not going to be finished with an item or will be unable to return it by its due date, you can usually renew it. *With some exceptions*, items can be renewed for two additional loan periods as long as no one else has requested them. Items cannot be renewed if you have over \$10.00 in fines on your account. Renewals can be done in person, over the phone or via "My Account" in the online catalog.

What if I can't find what I want to borrow?

When in doubt, ask a librarian! It's his or her job to help you find what you need.

If the item is checked out or located at a different branch, you can place a hold on it. You can do this via "My Account" in the online catalog or by asking a librarian for help.

If KCPL does not own the item, a librarian can make an Interlibrary Loan (ILL) request for you. Through ILL, you have access to materials in Maryland's statewide public library system. This service is free of charge. However, **if you do not pick up an ILL item**, you will be charged a \$1.00 processing fee. ILL items **must** be returned to one of KCPL's three branches.

Does KCPL have online resources?

Yes! You can download eBooks and audiobooks from Maryland's Digital eLibrary. Read eBooks on your Kindle, iPad, Nook, Sony Reader, or other eReader and listen to audiobooks on your computer, iPod, tablet device, MP3 player, Blackberry, Droid, or other device. You can also research genealogy, read magazine articles, take practice exams, search for scholarships, learn a foreign language, and do research via the "Articles & Info" page. **As with all library materials, access to KCPL's online resources is free for patrons!**

With your KCPL card and a computer with internet access, the library is open 24/7. Thanks to KCPL's Virtual Branch, you can take advantage of our premium resources no matter where you are or what time it is.