

Anything else the library can do for me?

WIFI & PUBLIC COMPUTERS

All branches of KCPL are 24/7 WiFi hot spots where any wireless-enabled laptop can connect to the internet free of charge. Additionally, all branches have public computers which can be used for research, word processing and internet access.

PRINTING & PHOTOCOPYING

All branches provide photocopying and printing services for a fee of 20¢ per page.

PROGRAMS

KCPL offers programming for all ages. Adults can enjoy the lecture series, First Friday Films, author visits, book clubs, computer classes and more. A variety of story time programs, craft programs, puppet shows, concerts and other special programs are offered for children. Please call or visit the website for upcoming programming details.

REFERENCE SERVICES

KCPL's librarians are here to help you find the info you need and answer your questions. Don't hesitate to ask if you can't find something, have a question or need a recommendation of what to read next.

MEETING ROOMS

KCPL has two meeting rooms at its Main Branch which are available for use by non-profit groups for non-commercial, cultural, informational, educational, intellectual and civic purposes. The rental fee is \$25.00 for the first four hours and \$10.00 per additional hour. For more info, visit the website or inquire at the Main Branch.

NOTARY PUBLIC

Notary Public services are available at the Main Branch for a fee of \$10.00 per document.

AND MORE

Please visit the Services page of KCPL's website for a complete list of what the library can do for you.

Kent County
PUBLIC LIBRARY

Main Branch
408 High St.
Chestertown, MD 21620
410-778-3636
410-778-6756 (fax)

Rock Hall Branch
5585 Main St.
Rock Hall, MD 21661
410-639-7162

North County Branch
111-B1 N. Main St.
Galena, MD 21635
410-648-5380

www.kentcountylibrary.org

**If you have questions or need help,
please stop by, call, or e-mail.**

For general questions and research help:
referencedesk@kent.lib.md.us

To share comments or suggestions:
suggestions@kent.lib.md.us

Library Hours of Operation

	Main Library (Chestertown)	Rock Hall Branch	North County Branch
Monday	9-6	9-3	
Tuesday	9-6		10-6
Wednesday	9-6	9-3	
Thursday	9-6		10-6
Friday	9-5	9-3	10-5
Saturday	9-3	9-1	10-2
Sunday			



Kent County
PUBLIC LIBRARY

“Kent County Public Library promotes lifelong learning and enrichment through access to information, a knowledgeable staff, and services in a free and open environment. We bring people together to stimulate the free exchange of ideas and a sense of community.”

Kent County Public Library Mission Statement

How do I get a library card at KCPL?

KCPL cards are available free of charge to all Maryland residents. Identification and proof of address must be provided when applying. Children under 18 must be able to sign their full names and must have a parent or guardian present to sign the application and provide proof of address. Washington

College students with valid college ID are treated as Maryland residents. Non-Maryland residents may obtain a KCPL card for an annual fee of \$28.

You can download the library card application from KCPL's website or request it at any KCPL branch.

What do I need to know about using a KCPL card?

You are responsible for the security and condition of all items checked out on your card. If you choose to allow someone else to use your card, **you** are still responsible for the items. If an item checked out on your card is lost, you will be charged a Replacement Fee equal to the price of the item, plus a \$5.00 Processing Fee. If an item is damaged beyond repair, it will be treated as a lost item. If the damage is repairable, no fee will be assessed.

Please be kind to KCPL's materials!

As per sub section 23-408 of the Education Article of the Annotated Code of Maryland, "a person may not unlawfully take, detain, mutilate, injure or disfigure any book, map, picture, engraving, manuscript, or other property of any library."

How many items can I borrow from KCPL? How long can I borrow them? And what happens if I don't return them on time?

A **regular library card** entitles you to borrow a total of **50 items** at one time. A **juvenile library card** allows you to borrow **25 items** at one time. A maximum of **6 DVDs, 6 CDs and 6 audiobooks** may be checked out at one time.

Different types of materials have different loan periods. If you return something after its due date, you will be charged an Extended Use fee.

Item Type	Loan Period	Extended Use Fee*
DVDs	7 days	\$2.00 per day
New Adult Books	14 days	25¢ per day
Adult Books, Music CDs & Audiobooks	21 days**	25¢ per day
Children's Materials (except DVDs)	21 days	25¢ per day
* <i>Extended Use fees are not charged for days when the KCPL system is closed.</i>		
** <i>Longer audiobooks (5 or more discs) have extended loan periods.</i>		

If you accumulate fines and fees of \$10.00 or more, you will be unable to use your card. Full borrowing privileges will be returned when payment has brought the total amount owed to under \$10.00.

If you know you're not going to be finished with an item or will be unable to return it by its due date, you can usually renew it. *With some exceptions*, items can be renewed for two additional loan periods as long as no one else has requested them. Items cannot be renewed if you have over \$10.00 in fines on your account. Renewal periods are the same length as the original loan periods with the exception of New Adult Books which receive a 7 day renewal. Renewals can be done in person, over the phone or via "My Account" in the online catalog.

What if I can't find the item I'd like to borrow?

When in doubt, ask a librarian! (It's his or her job to help you find what you need.)

If the item is checked out or located at a different branch, you can place a hold on it. You can do this via "My Account" in the online catalog or by asking a librarian for help.

If KCPL does not own the item, a librarian can make an Interlibrary Loan (ILL) request for you. Through ILL, you have access to materials in Maryland's statewide public library system. This service is free of charge. However, **if you do not pick up an ILL item**, you will be charged a \$1.00 processing fee.

Does KCPL have items available online?

Yes! With your KCPL card and a computer with internet access, the library is open 24/7. You can download eBooks, audiobooks and movies from the Downloadables page on KCPL's website. You can also read magazine articles, access local newspapers and more from the Articles & Info page.

KCPL accepts cash and checks for payment of all fees. The Main Branch also accepts credit cards.

A \$50 fee is charged for returned checks.