



**Kent County Public Library
PUBLIC HEALTH POLICY**

Policy: The Kent County Public Library acknowledges that public health emergencies, such as a pandemic, present a threat to our service population and library staff. The Kent County Public Library has developed the following policy as potential steps which may be taken depending on the severity and degree to which guidance is available from governmental and library organizations. These may include the Centers for Disease Control and Prevention, the Government of the State of Maryland, the Eastern Shore Regional Library, the Kent County Health Department, or others as deemed necessary by the Executive Director or Board of Trustees. A public health emergency will be identified based on the actions of the federal, state, or county government. Changes will be implemented based on the guidance of governmental and library organizations.

Following the declaration of a public health emergency, the Executive Director following consultation with the President of the Board of Trustees will take actions deemed necessary to protect its service population and staff. These actions may include temporary closure of locations or reduction in services, the development of procedures to limit transmission among staff, or specific guidance related to how employees can best protect themselves and their coworkers. The Executive Director along with the senior team and trustee representative will develop procedures which will be presented to the Board of Trustees.

Developing situations may require rapid changes to the day to day operations. These changes will be determined by the Executive Director working with the senior team and communicated to the Board of Trustees as soon as practicable.

Date: October 25, 2021

Signature: 