

KENT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

Finance Committee Meeting, November 4, 2013

Present: Dick Hawkins, Chairman; Beverly Birkmire, Board Member; Richard Kalter, Board Member; Joe Harding, Public Representative; Jacqueline Adams, Library Director; Chris Walmsley, Staff Member

The meeting was called to order at 9:30 am.

The agenda for the meeting was reviewed. No changes were made

The minutes for the previous meeting were reviewed. Mr. Kalter moved to approve the minutes as submitted. Ms. Birkmire seconded the motion, which was approved unanimously.

Treasurer's Report

It was noted that the committee did not have current financial data to review.

Ms. Birkmire reported to the committee that issues related to the timely deposit of State and County funds had been addressed and resolved.

Payroll

The committee discussed problems related to the processing of payroll.

The date of the next meeting of the Finance Committee was set as December 2, 2013.

Mr. Kalter moved to adjourn the meeting. Ms. Birkmire seconded the motion, which was approved unanimously. The meeting was adjourned at 9:58 am.

Dick Hawkins
12/2/13