Kent County Library Board of Trustees

Minutes of the September 6, 2017 Meeting

Present: Barbara Macbeth, President; Charles Lerner, Treasurer; Wendy Costa, Secretary; Joseph Harding, Trustee; Earl Runde, Trustee; Elisabeth Tully, Trustee

Ms. Macbeth called the meeting to order at 2:00 pm.

Ms. Tully moved to closed to meeting to discuss the director’s performance evaluation. Ms. Costa seconded the motion, which was approved unanimously. The meeting was closed at 2:05 pm.

The meeting was reopened at 3:10 pm.

The trustees approved the performance evaluation of the director.

A motion was made and seconded to adjourn the meeting, which was approved unanimously. The meeting was adjourned at 3:10 pm.

The next meeting of the Board of Trustees will be on September 28 at 1:30 pm in the Chestertown Library Inc., building.

[Signature]
Barbara T. Macbeth, President
This form has two sides. Complete items 1 – 4:

1. Recorded vote to close the meeting: Date: 9/17; Time: ; Location: 
   Motion to close meeting made by: , Seconded by .
   Members in favor: ; Opposed: ; Abstaining: 
   Absent: 

2. Statutory authority to close session (check all provisions that apply):

   This meeting will be closed under General Provisions Art. § 3-305(b) only:
   
   (1) ☑ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2) ☑ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3) ☑ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4) ☑ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5) ☑ "To consider the investment of public funds"; (6) ☑ "To consider the marketing of public securities"; (7) ☑ "To consult with counsel to obtain legal advice"; (8) ☑ "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9) ☑ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10) ☑ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11) ☑ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; (12) ☑ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13) ☑ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14) ☑ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process."

Continued →
3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

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<thead>
<tr>
<th>Citation (insert # from above)</th>
<th>Topic</th>
<th>Reason for closed-session discussion of topic</th>
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<tbody>
<tr>
<td>§3-305(b) ( )</td>
<td>Direct. Eval.</td>
<td>Discussed:  History, Eval. for  $5.</td>
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4. This statement is made by [Signature], Presiding Officer.

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION THAT MUST BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING

Time of closed session: 2:05 p.m.
Place: Yacoma Bldg.
Purpose(s): Director's Evaluation

Members who voted to meet in closed session: All
Persons attending closed session: All except Salt

Authority under § 3-305 for the closed session: 3-305(5)(L)

Topics actually discussed: Director's Evaluation

Actions taken: Approved

Each recorded vote: All approved

For a meeting recessed to perform an administrative function (§ 3-104): Time: ____________________________
Place: ____________________________ Persons present: ____________________________ Subject matter discussed: ____________________________

Meeting closed 3:05 p.m. (Form Rev.6/27/2017)