

Kent County Public Library Board of Trustees

Minutes of the August 19, 2024 Meeting

Present: Jay Silcox, President; Amy Sine, Treasurer; Erin Counihan, Secretary; Rachel Durso, Trustee; Melissa Walters, Trustee; Chris Walmsley, Library Representative

The meeting was called to order at 4:00 pm.

Mr. Silcox moved to go into closed session. Ms. Durso seconded the motion. The motion was approved unanimously. The meeting entered closed session at 4:01 pm.

The meeting was reopened at 4:23 pm.

Mr. Silcox moved to adjourn the meeting. Ms. Counihan seconded the motion, which was approved unanimously. The meeting was adjourned at 4:24 pm.

**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT")
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)**

This form has two sides. Complete items 1 – 4 before closing the meeting.

1. Recorded vote to close the meeting: Date: _____; Time: _____; Location: _____;
Motion to close meeting made by: _____ Seconded by _____;
Members in favor: _____; Opposed: _____;
Abstaining: _____; Absent: _____.

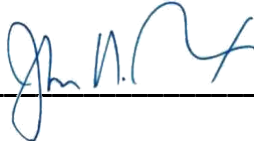
**2. Statutory authority to close session (check all provisions that apply).
This meeting will be closed under General Provisions Art. § 3-305(b) only:**

(1)___ “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”; **(2)**___ “To protect the privacy or reputation of individuals concerning a matter not related to public business”; **(3)**___ “To consider the acquisition of real property for a public purpose and matters directly related thereto”; **(4)**___ “To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State”; **(5)**___ “To consider the investment of public funds”; **(6)**___ “To consider the marketing of public securities”; **(7)**___ “To consult with counsel to obtain legal advice”; **(8)**___ “To consult with staff, consultants, or other individuals about pending or potential litigation”; **(9)**___ “To conduct collective bargaining negotiations or consider matters that relate to the negotiations”; **(10)**___ “To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans”; **(11)**___ “To prepare, administer, or grade a scholastic, licensing, or qualifying examination”; **(12)**___ “To conduct or discuss an investigative proceeding on actual or possible criminal conduct”; **(13)**___ “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter”; **(14)**___ “Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.” **(15)**___ “To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices.”

Continued →

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§3-305(b) ()		
§3-305(b) ()		
§3-305(b) ()		
§3-305(b) ()		
§3-305(b) ()		

4. This statement is made by , Presiding Officer.

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)

➤ For a meeting closed under the statutory authority cited above:

Time of closed session: _____
 Place: _____
 Purpose(s): _____
 Members who voted to meet in closed session: _____
 Persons attending closed session: _____
 Authority under § 3-305 for the closed session: _____
 Topics actually discussed: _____
 Actions taken: _____
 Each recorded vote: _____

➤ For a meeting recessed to perform an administrative function (§ 3-104): Time: _____

Place: _____
 Persons present: _____
 Subjects discussed: _____